

COMPLETE & RETURN IN ENVELOPE PROVIDED



**COMPLETE THIS FORM AND RETURN IN THE ENVELOPE PROVIDED**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ APT. OR UNIT NO. \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

COMPLAINT # \_\_\_\_\_ Violation Date \_\_\_\_\_

☐ I WISH TO ATTEND DEFENSIVE DRIVING SCHOOL. (I understand that I must complete this class by 7 days prior to the appearance date noted on my citation – see where to find this on the other side of this form.)

☐ I REQUEST A HEARING ON THE CIVIL TRAFFIC OFFENSE(S) INDICATED (Circle) A B C D E  
The police officer will be subpoenaed and you will be sent notification of your hearing date.

WILL YOU BE REPRESENTED BY AN ATTORNEY? ☐ NO ☐ YES

☐ I WISH TO PLEAD RESPONSIBLE. My payment is enclosed. TOTAL OF FINES FROM SCHEDULE: \$ \_\_\_\_\_

Make the cashier's check or money order payable to CAMP VERDE MUNICIPAL COURT. THE COURT ACCEPTS VISA, DISCOVER AND MASTERCARD ONLY. NO PERSONAL OR BUSINESS CHECKS ACCEPTED.

Please read the following statement and sign below:

I HEREBY PLEAD RESPONSIBLE TO THE CIVIL TRAFFIC

OFFENSE(S) INDICATED (Circle). A B C D E TOTAL OF FINE/S FROM SCHEDULE ENCLOSED: \$ \_\_\_\_\_

**FINE SCHEDULE – EFFECTIVE JULY 20, 2011**

VIOLATION	FINE	VIOLATION	FINE	VIOLATION	FINE
28-644 A1 & A2*	\$158	28-771 thru 775*	\$158	28-955	\$255
28-645 A1 & A1B*	\$158	28-776*	\$158	28-956 thru 965	\$ 142
28-645 A2B	\$158	28-792 A* or B*	\$158	28-981 thru 1097 C	\$219
28-645 A3A*	\$158			28-1098	\$529
28-645 A3B* or C*	\$158	28-793	\$158	28-2008	\$158
28-645 A3D	\$158	28-794*	\$158	28-2058 thru 2060	\$158
		28-795 & 796	\$158	28-2153	\$158
28-645 B & C*	\$158	28-797 F & G*	\$322	w/ proof of current reg.	\$ 96
28-646 A1*	\$158	28-813 thru 815 B	\$158	28-2158	\$158
28-646 A2 & B	\$158	28-815 D*	\$158	28-2354	\$158
28-647.1 & .2*	\$158	28-816 & 817	\$158	28-2532 A	\$623
28-648 A & B	\$158	28-855 & 856*	\$158	w/ proof of current reg.	\$163
28-651*	\$158	28-857 A1 & A2*	\$531	28-3151 A	\$142
28-701 A - fail to control*	\$219	28-873.1 thru 15	\$112	28-3169 A	\$142
28-701 A - speeding*					
28-702.01 C - speeding*		28-884A	\$163	w/proof of license at time	0
28-702.04 B - speeding*					
1-10 mph over limit	\$168	28-891*	\$158	28-3475	\$219
11-15 mph over limit	\$219	28-892 & 893	\$158	28-4135	See Below
16-20 mph over limit	\$321	28-896 & 897*	\$158	28-4139 A	\$531
21-25 mph over limit	\$424	28-898	\$158		
26 mph and over	\$529	28-903*	\$158		
28-702.01A	\$ 96	28-906*	\$158		
28-704 A* or C*	\$158	28-907	\$163		
		With proof of purchase	0		
28-721 thru 734*	\$158	28-909	\$ 87		
28-751 & 752*	\$158	28-921 thru 927	\$142		
28-753*	\$158	28-929 thru 947	\$142		
28-754 & 755*	\$158	28-952 thru 954	\$142		

CONTACT THE COURT  
REGARDING ALL OTHER  
VIOLATIONS  
\* OFFENSES ELIGIBLE FOR  
DEFENSIVE DRIVING SCHOOL

**EXCESSIVE OR CRIMINAL SPEED VIOLATIONS** in violation of A.R.S.28-701.02A1, A.R.S.28-701.02A2 AND A.R.S. 28-701.02A3 are **NOT** eligible for Defensive Driving School and require an appearance before a Judge of this Court. Refer to the separate insert “Waiver of Appearance” **IF YOU LIVE OUT OF STATE.**

**INSURANCE VIOLATION -- ARS 28-4135 MANDATORY MVD SUSPENSION & FINE**

By pleading responsible and paying the fine, your license, registration and plates may be suspended by MVD for 3, 6, or 12 months, depending on your prior convictions. The fine is a minimum of \$991.00. **OR** If you can provide proof **by your appearance date** that you had valid insurance on the date of the offense, the charge will be dismissed. **OR** Obtain 6 MONTHS of new insurance AND bring a copy of your MVD RECORD, showing NO prior convictions for ARS 28-4135 within past 24 months or no more than one conviction within the past 36 months, **prior to your appearance date** and your fine may be reduced and the suspensions may be waived.

**CAMP VERDE MUNICIPAL COURT**  
**473 South Main St. Suite 107**  
**CAMP VERDE, AZ 86322**  
**(928) 567-6635 | FAX (928)567-9049**

**OPTION 1**  
**DEFENSIVE DRIVING SCHOOL**

You may divert some civil traffic violations by attending an Arizona state-certified defensive driving school (DDS). To be eligible you must not have attended DDS during the two years prior to the date of the violation for which you are currently charged, the charge must be a "moving violation" (denoted on the fine schedule by an asterisk \*), your citation was not issued as the result of a collision in which any person was seriously injured or killed, and your case has not already been set for a hearing. You are NOT eligible for DDS if you have a commercial driver license, even if you were not driving commercially at the time you received the citation.

**PLEASE NOTE:** You may only divert one charge on your citation by attending DDS. If you have other charges, you must either plead responsible or request a hearing on those matters.

If you successfully complete DDS, the charge will be dismissed, you will not receive any points against your license, and you will not have to pay a fine for that count. However, there is a charge for DDS that must be paid directly to the school you select.

To enroll for DDS call 1-888-334-5565 or visit [www.azdrive.com](http://www.azdrive.com).  
**DO NOT CALL THE COURT.**  
 The schools are independent businesses not connected to the Court.

**ENROLL IMMEDIATELY!**

Classes fill up quickly and you must complete the class no less than **7 days** prior to the appearance date listed on your citation at Area "4."

If you do not live in Arizona and wish to take a certified Arizona class in your home state, this must be coordinated through a certified Arizona school. Do not do this on your own, as it may not be accepted.

**OPTION 2**  
**PLEAD RESPONSIBLE**

If you select this option, you are admitting responsibility for the violation(s). The Court will enter a Judgment of Responsible and will report the finding to the Motor Vehicle Division. Points will be assessed on your driving record for any moving violation (those violations marked with an asterisk (\*) on the fine schedule).

You may plead responsible by mail using the form on the reverse side, or in person. The amount of your fine, including fees and surcharges, should be listed on the Fine Schedule on the reverse side of this document. Find your charge (in Area "2") and pay the fine for that violation listed on the schedule. If your charge is not listed, call the Court.

If you wish to plead responsible for some violations, but not others, please be sure to circle the appropriate charge letter(s).

Your fine may be paid by mail with a cashier's check or money order. Payments may also be made in person or by telephone using a credit/debit card. **DO NOT MAIL CASH.** Make your payment, payable to **CAMP VERDE MUNICIPAL COURT**. Be sure to write your complaint number (found at Area 1 on the citation) on your cashier's check or money order.

**NOTICE**

If you plead to or are found responsible of ARS 28-645(A) (3) (a) or 28-647.1, state law requires completion of Traffic Survival School. MVD administers the program and will provide notification regarding the school. Traffic Survival School is NOT the same as Defensive Driving School.

**OPTION 3**  
**REQUEST A HEARING**

Use the form on the reverse side to request a civil traffic hearing. This request **MUST** be made no later than the date in Area "4." You will be notified by mail of the date for your hearing once the availability of the police officer is determined.

The purpose of the hearing is to contest the charge(s), NOT to admit them and request a reduced fine. If you are found responsible at the hearing, and wish to address the court about the fine, you must fill out and submit a financial affidavit provided by the court prior to your hearing.

If you will have any exhibits (documents, photographs, etc.) you must bring the originals and two sets of copies (one set for the Judge and one for the police officer). The copies can be made by the Court before your hearing, but there is a charge of 50 cents per page for copies.

**NOTE:** Once you have requested a Civil Traffic Hearing, you no longer have the option of attending DDS (Option 1).

**AMERICANS WITH DISABILITIES ACT (ADA)**



If you need special accommodations, because of a disability, for your appearance in court or for attendance at a defensive driving school class, call this court at (928) 282-1189 or any of the Arizona certified schools.

**YOU HAVE RECEIVED A TRAFFIC CITATION**  
**Read this information before calling with questions.**

1. This is your complaint number.
2. This is where you will find the offenses charged against you, listed by statute number.
3. This is where you will find whether a charge is a criminal offense or a civil offense.
4. **This is your appearance date and time.**  
**If you have a criminal offense charged, YOU MUST APPEAR in court at this time for your Arraignment. Failure to do so may result in the issuance of a warrant for your arrest.**

**IF YOU HAVE ONLY CIVIL TRAFFIC OFFENSES ON YOUR CITATION, THEN YOU MAY HAVE THREE OPTIONS -->**

***YOU MUST PICK ONE OPTION ON OR BEFORE THE APPEARANCE DATE SHOWN IN AREA "4" ABOVE***